



Application Form – Productivity Efficiency Programme

Instructions:

Please provide the following information in the fields below, reference number and the accompanying documentation where indicated and submit to business.support@capetown.gov.za. Where documentation or sufficient proof is not available, a site visit will be organised to validate the information provided.

Reference Number as per enquiry:

Business Details:			
Principal Contacts Name			
Business Name			
Address			
Industry Sector			
Primary Activity			
Contact Telephone No.			
Contact Email			
Number of Employees	Temporary:		Permanent:
Other Notes on Company			
Support Criteria:			
Total amount of municipal arrears (if applicable)			
Are you aware that payment arrangements can be made with the City of Cape Town?			
Other Information:			
Turnover per annum			
Are you a City of Cape Town Registered Vendor?			



If yes, please provide your vendor registration number.	
Should your application to be part of the Productivity Efficiency Programme be unsuccessful, how will this influence your business?	
Any other comments?	
Please attach the following documents:	
Copies of ID's of directors/members	
Company documents	
Financial Statements (last 2 years)	
Tax Clearance Certificate (If not available, please provide motivation/reason)	
Latest Municipal Accounts	
BBBEE certificate or affidavit	
Proof of UIF payment/Letter of Good Standing	
DECLARATION AND CONSENT:	
<p>I/We, the undersigned declare that the information provided in this application form is to the best of my/our knowledge true and complete.</p> <p>I/We also understand that any wilful misrepresentation of the information in this application form will disqualify my/our application and may lead to legal action against me/us including the laying of criminal charges against me/us as sureties as well as against the entity I/we represent for furnishing false statement or information to The City of Cape Town represented by The Business Hub and Productivity SA.</p>	



The City of Cape Town and Productivity SA warrants that it will treat your personal information as confidential and take all necessary steps to protect your information as required by the Protection of Personal Information Act of 2013

The City of Cape Town and Productivity SA will only disclose your information if:

- The law requires us to do so;
- It is in the public interest to do so;
- Our interests require disclosure; or
- You have given us your consent.

SIGNATURE:

Full Name(s) and Surname	
Designation	
Place	
Date	
Signature	

FOR OFFICE USE ONLY:

Documents checked and in order	
Site visit required?	
Approved?	
Declined? (Reason for decline)	