



## General Conditions for Members

### 1. Membership Applications

- 1.1 Membership forms can be ascertained on the MMID website or on request from the MMID office. (021 200 5975 or [info@mmid.org.za](mailto:info@mmid.org.za))
  - 1.1.1 Private Individuals: One membership is granted for persons owning one or more properties as a private individual. In the case of joint ownership or multiple owners, still only one membership. Owners to decide who will represent them and to be identified on the application form.
  - 1.1.2 Juristic Persons: Only one membership is granted per juristic person. Unless this juristic person is also co-owner of another property, then a second membership will be granted. For every juristic person member there must be a representative assigned. The assigned representative can only be appointed by way of resolution or letter of authorization which must be attached to the membership form.
- 1.2 Attach all supporting documentation to your application form if applicable.
- 1.3 Please ensure that all correct property addresses are listed on the application form as it will be validated with the City of Cape Town.
- 1.4 Ensure all relevant documentation is signed at the allocated places on the application form including this document.
- 1.5 A unique membership number will be allocated to you and will be provided to you by the MMID office.
- 1.6 Please ensure that the MMID office obtains the documentation for your application via email or delivered to our office. A digital copy will be sent to you along with your membership number once approved by the Board of Directors at the next Board Meeting.

### 2. Membership AGM protocols

- 2.1 Fifteen business days prior to the AGM, all relevant documentation will be sent to our members and will be available on our website.
- 2.2 Members that are in arrears with their additional rates for more than 60 days will not be allowed to vote on any item at the AGM, unless that member can prove that they are in a dispute or has entered into an appropriate payment arrangement with the City.
- 2.3 Number of votes per membership will be determined by valuation of property as per the CoCT.

2.4 When members register for attendance of the AGM, the MMID will make you aware of your payment status with the City (If in good standing – can vote) and the number of votes they have.

2.5 If a member has not been present for at least 1 of the last 2 AGM's, their membership shall lapse, and re-application will be required.

### 3. Proxy Stipulations

3.1 A member may appoint any individual, including an individual who is not a member of the MMID, as a proxy to –

3.1.1 participate in, speak, and vote at a members meeting (AGM) on behalf of the member; or

3.1.2 give or withhold written consent on behalf of the member to a decision contemplated.

3.2 Relevant documentation will be provided prior to the AGM for the member to complete and return to the MMID with relevant information pertaining to that of a chosen proxy.

3.3 If a proxy is to be appointed later due to unforeseen circumstances, you will need to supply the relevant documentation not less than 24 (twenty-four) hours before the time of such meeting.

3.4 A member shall not be permitted to appoint more than 1 (one) proxy at a time to act on their behalf and exercise their vote/s at a meeting.

3.5 A proxy may not delegate his authority to act on behalf of a member to another person.

Signed at \_\_\_\_\_ on this day \_\_\_\_\_ of \_\_\_\_\_ 20\_\_\_\_ .

\_\_\_\_\_  
Member Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Representative Signature  
(If applicable)

\_\_\_\_\_  
Print Name